

MINIMA YACHT CLUB COMPANY LIMITED

Company number 07773971

Minutes of an annual general meeting of MINIMA YACHT CLUB COMPANY LIMITED (the **Company**) held at 48a High Street, Kingston upon Thames on Sunday 6 February 2022 at 7pm and online.

In accordance with the articles of the Company Robin Broomfield (Commodore) chaired the meeting. 40 people attended the meeting in person and a further 5 attended online. It was noted that a quorum was present. The following business was conducted in accordance with the notice of the agenda for the meeting.

- 1. Apologies for absence.** There were apologies for absence from Betty Bore, Sue Rhodes, Pat Rowlandson and Jonathan Lake-Thomas. No notices of appointment of proxies were received.
- 2. Approval of the minutes of the Annual General Meeting held on 7 February 2021 and any matters arising.**

The minutes having been published on the company's website they were approved unanimously.

Matters arising. Under item 7, the Commodore noted that there had been no open day due to Covid. Under item 8, Richard Shillito reported that he had been tasked by the board to investigate the proposal by Wimbledon High School Rowing Club to share use of the dinghy park and that based on data and photographs received from Gillian Lindsay of WHSRC during lockdown he had produced a draft plan for location of the club's boats and trailers. There were unresolved issues including the need for some sort of changing facility; traffic to and fro; and the landing stage, which might need alteration. He had not heard from Gillian Lindsay for about one year and considered the matter could now be regarded as closed. RS was thanked for his efforts.

- 3. To receive and adopt the Company's accounts for the year ended 31 October 2021.**

Keith Black presented his report. In addition to the directors' report and unaudited financial statements he gave a power point presentation, highlighting that:

- Net profit had increased by £2,309 from £10,807 to £13,115.
- The Company had received Government Covid-19 grants of £19,427, further grants of £4,019 and donations of £3,215 totalling £26,662. [In answer to a question Eileen Barry said there were no restrictions regarding the use of Covid grants and they were not repayable. It was possible that further grants would be available in the future.]
- The Company's club membership income had decreased from £30,651 to £25,192. Meanwhile expenses had increased, including on hire of a Portaloo (£1.3k), boat covers (1k), maintenance (painting, windows), energy and internet, and a small increase in rent for the dinghy park.
- Administrative costs were £32,981. Income was £19,835. Without government grants the Company would have incurred a loss of over £6k.

- The Company's bank accounts were in credit to a total of £63.5k.

The Commodore said that in light of the Company's reserves it had been decided to put money into a special, refurbishment account. The costs of refurbishment were not yet decided.

Keith Black said he hoped for higher bar income in the coming year. He said membership fees were up on last year and the bank loan had been paid off entirely. As to sums outstanding in respect of member bonds, the interest burden was low and they would be fully repaid in three years. KB was thanked for his efforts in producing the accounts.

The following resolution was proposed [Paul Seaman] and seconded [Paul Southall] and passed unanimously as an ordinary resolution:

To receive and adopt the Company's accounts for the year ended 31 October 2021

4. Election of Officers.

The following resolution was proposed [Diane Keighley] and seconded [Erica Bishop] and passed unanimously as an ordinary resolution:

To thank Alan Jales, who was standing down from the Board at this AGM, for his service to the Board.

The following resolution was proposed [Erica Bishop] and seconded [Lindsay Forbes] and passed unanimously as an ordinary resolution:

To elect the following as Directors and Flag Officers of the Company:

- 1. Robin Broomfield (Commodore)*
- 2. Rob Brooks (Vice Commodore)*
- 3. Paul Bloomfield (Rear Commodore)*

To re-elect the following person as Director and Honorary Secretary of the Company

- 4. Richard Shillito*

To re-elect the following persons as Directors of the Company:

- 5. Eileen Barry*
- 6. Keith Black*
- 7. Angela Caldara (to continue as Honorary Treasurer, subject to approval of the Board)*
- 8. John Forbes*
- 9. Keith Payne (to continue as Honorary Membership Secretary subject to the approval of the Board)*

To elect the following persons as Directors of the Company

- 10. Nick John (to take on the role of Honorary Bosun subject to the approval of the Board)*
- 11. Diane Keighley*

5. Election of Class Captains

The members of each class elected the following persons as their class captains:

- Merlin class- Paul Seaman
- Enterprise class- John Forbes

- Solo class- Andy Banks
- Handicap class- Erica Bishop
- Laser class- Ed Mayley
- Canoe and Kayak section- Paul Southall

6. Reports from the Sailing Secretary, Social Secretary and Membership Secretary

Sailing Secretary. Paul Bloomfield presented a review of the year. Sailing started on 29 March 2021. In view of the challenges and uncertainty produced by Covid it would have been ambitious to run a full programme of events. The priority had been to allow people to sail safely and have fun. The Firkin Trophy had been contested with Twickenham Yacht Club. The Regatta was a particular highlight. It had attracted 23 boats including 11 visitors and was the best such event of the season. Sailors had travelled to several open events. John Wilkey thanked Robin Broomfield for his efforts to encourage people to get out on the water by coming down and manning the launch.

For the **Paddlers**, Cathy Collins said the year had started with an Easter paddle and outings had taken place on Wednesdays and at other times through the year. There had been a steady trickle of new members. Various training programmes (Paddle Start, Discover, and Paddle Explore) had been undertaken. There had been eight paddle adventures including to Chichester harbour and Buckler's Hard. It had been a good year despite lockdowns.

Social Secretary. Rob Brooks reviewed the year, which had started with a virtual AGM and Burns night and a virtual bar. On 18 April under step 2 it had been possible to open the bar but with table service and groups of six on the balcony only. In step 3 we had been allowed to open the bar inside and on 23 May Sunday teas started, thanks to Denise Norman. There was a party on 29 May and there were cruises to the pub in June – August. The 3 July summer party, restricted to a maximum of 30, was a sell-out. On 19 July all restrictions ended, in time for the Regatta, with 71 people attending, including a jazz band. The fish and chip supper and Trafalgar Night had followed but then Omicron intervened. As there were no statutory requirements, we were able to continue with the Christmas Party and Burns Night. RB canvassed opinion regarding ticket prices for the forthcoming fitting out supper. There would have to be a substantial increase in prices because the club's normal caterer was unable to do it this time. RB and the social committee were thanked for their efforts.

Membership secretary. Keith Payne reported. The self-service online renewal facility via SCM had been activated and would accept credit cards. There were eight new memberships, totalling 11 people of which six were paddlers. There are 84 memberships (114 people) in all. This was fairly stable. There have been four leavers, one of which had not been in contact, another leaving because having a baby, two members going walkabout and one, Guy Cook (who had been a member since 1971 but lives in Norfolk) said he regrettably had to leave because of the difficulty in attending at such a distance. It was suggested that the Board should consider giving him honorary lifetime membership. There were two deaths, Joyce Mundy and Geoff Moss. Overall we had more male than female members. The ratio of paddlers was now 62%. Peak membership was in 2019 but had been affected by Covid and the loss of open days. There were nine honorary members.

In response to a question from Erica Bishop noting that the Board was predominantly male and asking what would be done about it, Diane Keighley said she had been tasked with

looking at diversity and inclusion. She had signed up for a trial of the RYA diversity tool kit and would look at different areas of the club to see how diversity could be improved.

- 7. Annual Report of the Commodore.** Robin Broomfield presented his report on his first year as Commodore. He observed that the Company was able to host hybrid meetings, there being a number of members attending online. He referred to the sad loss of Joyce Mundy and Geoff Moss. Despite Covid it been a good year on and off the water. His initial aim at the start of his term had been to smarten up the club. John Forbes and Rehanna had done work on the front of the clubhouse. Ron Sexton had repaired the back door. The dinghy park had been cleared. Under the terms of the Company's lease, we had obligations to the landlords, Royal Borough of Kingston, and he had worked through the correspondence to find various things overdue. The wiring had been upgraded. He had looked at fire regulations and signage. There was still work to do. He welcomed Nick John's arrival as Bosun, to be the conduit between the Board and Dom Yanev, Nick Armfield and Ron Sexton. He thanked John Forbes who had dealt with that and many other issues last year. There are big practical works still to be done including repairs to the race box and the pontoons. There had been an active social calendar. At the Regatta there had been a decent series of races including for new members. Online payment had made cash management easier and online booking allowed for better planning of events. We had a new screen in the clubhouse. Alan Blair had agreed to look at improvements to the website, where the calendar and Duty Man were already online. He welcomed the appointment of Diane Keighley. John Fray had agreed to look at sustainability and Chris Appleyard had agreed to become the new members' secretary. David Cane would look at bookings, to develop revenue for the club, and Andy Banks would take over the bar from Alan Jales. Andy Cookson would make a start on the archive. On Wednesday afternoons work parties would restart. Volunteers were all always welcome including for the Board. He hoped to put a team together, including younger members, for the Seawanhaka regatta at Long Beach, California. He thanked the Board their support during the year.
- 8. Any other business.** Richard Shillito said he wanted to explore the possibility of installing a composting toilet in the dinghy park. He would prepare a paper for the Board with the help of John Forbes but asked if any members had any particular expertise or interest. Nick Armfield mentioned his contact, an architect who had constructed a composting toilet locally with the help of his students. RS said there was scope for some gardening to improve the appearance of the dinghy park. He wanted to see better racks for canoes and kayaks. Robin Broomfield said that he had investigated bringing in a power supply there but it had proved too expensive. However there was a possibility of getting a water supply. Michelle Banks commented on possible ways of attracting new members. There being no further business the meeting closed at 8:30 pm.

RS

3/25.2.22